



Weekly Record (This check must be made by the operator at the start of the chart)

Model	Serial No.	Shift No.	Truck No.	Week of / /
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Mark Appropriate Box OK, RIA (Repair/Adjust) or NIA

VISUAL INSPECTIONS - KEY TURNED " OFF" MON. TUES. WED. THURS. FRI. SAT. SUN.

1. TIRES:

- No severe gouges, chunking
- No bond failure
- Adequate Tread life (if applicable)

2. BATTERY/ FUEL SOURCE:

- Sufficient Charge or Fuel
- Properly installed
- Secured Properly
- Emergency disconnect functions properly....

3. LIFT/ LOWER SYSTEM:

- No damage to chains, hoses, limit switches..
- Fork lock pins.....
- Moves freely without binding.....

4. CONTROLS:

- Move smoothly without binding.....
- Returns to neutral when released.....

5. GENERAL:

- Guards and covers installed.....
- Decals -Warning/Safety/Operational.....
- Mast guard not cracked or chipped (if glass)..
- Check floor under vehicle for any oil dripping that might indicate a leak.....
- Harness and Tether (if applicable).....
- Seat Belt (Counter Balance).....
- Fire Extinguisher (if applicable)

HR METER READINGS:

Mark Appropriate Box OK or RIA (Repair/Adjust)

OPERATIONAL INSPECTIONS • KEY "ON" MON. TUES. WED. THURS. FRI. SAT. SUN.

1. HORN

- Works when button is depressed.....

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2. STEERING:

- Smooth, without binding or excess play.....

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3. DIRECTIONAL/SPEED CONTROL:

- Moves smoothly without binding.....
- Returns to neutral when released.....
- Controls speed and direction properly.....
- Plugging functions properly.....
- + Speed limits should function properly
(Refer to Driver Operating Instruction Book)

4. LIFT/LOWER SYSTEM:

- Lift/ Lower levers move freely and return to neutral when released.....
- + Perform their functions as indicated.....

5. HOUR METER(S):

- Records hours of truck operation.....

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6. BRAKES:

- Pedal moves freely without binding
- + Stops truck in specified distance (refer to O & M)
- Deadman brake functions properly.....
(if applicable - Travel circuits disabled)

7. EMERGENCY DISCONNECT:

- Shuts down travel and lift functions when depressed

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8. SAFETY:

- All warning and working lights are working
- All limit switches functioning properly
(Refer to O & M)

COMMENTS:

OPERATORS/ SUPERVISORS INITIALS: _____ / _____