

Maintain the Promise Date

1. Go to oet- maintain
2. Select the option for customer order settings



3. Click on it and the follow window opens

A screenshot of the 'Order Entry Customer Order Settings' window. The window has a blue header with a back arrow, the text 'Order Entry Customer Order Settings', and buttons for 'SAVE', 'RESET', and 'PERSONAL'. The main area contains several input fields and dropdown menus. The 'Promise Date' field is highlighted with a red box. The fields are organized into three columns:

Reference	Price Level	Freight Terms
<input type="text"/>	1	<input type="text"/>
Shipping Instructions	Deferred Bill Date	Freight Billing Account
<input type="text"/>	<input type="text"/>	<input type="text"/>
Extended Shipping Instructions	Sales Rep In	Transfer Location
<input type="text"/>	MT01 - Mark Trzop	<input type="text"/>
Requested Ship Date	Sales Rep Out	Freight Billing Name
9/10/2020	H407 - HOUSE ACCOUNT 407	<input type="text"/>
Promise Date	Order Rep 1	Order Rep Percent 1
9/10/2020	<input type="text"/>	0.00
Original Promise Date	Order Rep 2	Order Rep Percent 2
9/10/2020	<input type="text"/>	0.00
	Order Rep 3	Order Rep Percent 3
	<input type="text"/>	0.00

4. Change the promise date as needed.
5. Click the SAVE button